



MITIGATION PLAN - WHAT TO INCLUDE?

1. Revision Tracking
 - a. Identify when and what was changed throughout editions of the mitigation plan
2. Application, Purpose & Scope
3. Responsibilities
 - a. Employer
 - b. Supervisor
 - c. Employee
4. What is COVID-19?
 - a. Defining the virus
 - b. Signs & Symptoms
 - c. Transmission
 - d. Epidemiology of COVID-19
 - e. Treatment
 - f. Prevention
5. Definitions
 - a. Self-isolation & Self-Monitoring
 - b. Physical Distancing
6. Prevention protocols for employees
 - a. *Outline the mitigation for risks identified in risk assessment*
 - b. *i.e. Pre-screening process, physical distancing protocol, infection control measures, communications, additional control measures*
7. Procedure for COVID-19 Positives
 - a. Employees
 - b. Contractors/Visitors/Delivery drivers, etc.
 - c. Return to work
 - d. Testing procedure for COVID-19
8. Risk assessment
 - a. *Include a copy of the risk assessment*
9. First Aid
10. Mental Health Awareness